

Instructions for the Preparation of Posters

General Information:

The Posters will be presented and numbered according to the numbers in the programme of the conference.

Each poster will be in the size of **0,85 m width** and **1,2 m height (DIN A 0) vertically orientated**.

The **poster number** is mounted by the organizers on top of the board.

The **author's name and address** and the **title of the paper** are to be indicated on the top section of the Poster.

Material for attaching the posters will be supplied by the organizers.

Writing or painting on the poster board is not allowed.

Poster display times:

The posters should be put up latest on Thursday, 20 February 2020 at 10.00 a.m. and taken down at the end of the conference Friday, 21 February 2020 at 1.15 p.m.

The possibilities to present the posters are during the **Poster-Party** on Thursday, 20 February 2020, 6.10 p.m. to 8.30 p.m. and during lunch and coffee breaks. **The authors are expected to be present during the Poster-Party.**

The best poster will be selected and the **poster prize will be awarded on Friday, 21 February 2020 before the coffee break.** All authors are expected to be present.

Preparation of the Poster:

As a major guideline it is proposed to make the poster intelligible in itself, even in the absence of the author. It is suggested to divide the contents of each poster into **introduction, results** and **conclusions**, with a summary listing the pertinent results and conclusions.

The poster should be legible from a distance of 2-3 meters. Therefore, the **minimum size** should be:

- 20 cm for graphs;
- 3 cm for the paper's title and the names/addresses of the authors in the heading table;
- 1,5 cm for sections headings such as introduction, results, labelling of figures and tables;
- 0,8 cm characters in height for further text.

Line spacing: 1,1 cm at minimum; 10 of such lines correspond to one figure.

Please use colours, symbols and schemes for improved clarity.

Instructions for Poster-Authors

The standard size for all posters is 0.85 x 1.2 m (DIN A 0-German Standard) vertically orientated as shown below.

