

## Instructions for the Preparation of Posters

### A) General Information

The posters will be presented and numbered according to the poster programme. Poster numbers will be allocated in good time.

#### Set up:

Monday, 11 November 2024, 11:00 at the latest (to be removed at the end of the conference).

#### Poster & Exhibitors Party /ChemCar Contest:

Monday, 11 November 2024, from 18:00 - 21:30.

Please use also the coffee and lunch breaks for discussions at the posters.

### Technical Information

- **Size:** 0,85 m width and 1,2 m height (**DIN A 0**), vertically oriented as **printed poster** (No print onsite possible)
- **Material:** double-sided tape onsite available

### Preparation of the Poster:

The **author's name and address** and the **title of the paper** are to be indicated on the top section of the poster.

As a major guideline it is proposed to make the poster intelligible in itself, even in the absence of the author. It is suggested to divide the contents of each poster into **introduction, results** and **conclusions**, with a summary listing the pertinent results and conclusions.

The poster should be legible from a distance of 2-3 meters.

Therefore, the **minimum size** should be:

- 20 cm for graphs;
- 3 cm for the paper's title and the names/adresses of the authors in the heading label;
- 1,5 cm for sections headings such as introduction, results, labeling of figures and tables;
- 0,8 cm characters in height for further text.

Line spacing: 1,1 cm at minimum; 10 of such lines correspond to one figure.

Please use colours, symbols and schemes for improved clarity.

### B) Short Poster Presentations

**Monday, 11 November 2024, 11:40**

Please present your poster orally within 1 minute (1-2 slides, 16:9).

To enable a smooth transition, your slides will be uploaded to the presentation laptop in advance. Please send your **slides** to [andrea.koehl@dechema.de](mailto:andrea.koehl@dechema.de) by **1 November 2024** at the latest.

Required file name: P\_%your poster number%\_surname

### C) Poster-Prizes

The 3 best posters will be selected by the participants in a vote. The prizes (each 100 €) and certificates will be awarded in the closing session on Tuesday, 12 November 2024, 15:20.

## Instructions for Poster-Authors

The standard size for all posters is 0.85 x 1.2 m  
(DIN A 0-German Standard) vertically orientated as shown below

